# Future Thinking

# PRE-QUALIFICATION

Powerful solutions for modern businesses



# **COMPANY HISTORY**



# BACKGROUND

## **COMPANY HISTORY**

Cinqo Flooring and Coating Technologies (CFCT) is a registered company specializing in five segments of coating :

- 1) Epoxy/polyurethane coating for car parking and industrial flooring;
- 2) Internal and external wall painting;
- 3) Wet area waterproofing;
- 4) Drinking and wastewater tank coating; and
- 5) Swimming pool waterproofing

Our team experts in the coating industry are the backbone of our company. We believe in creating a market for our products rather than competing with existing products. The aim is to achieve efficient solutions that outweigh our competitors in terms of time and quality. Today we have positioned ourselves in various locations within the region. Our offices are active in Bahrain, UAE and Pakistan.

In a short span of time CFCT has been able to establish itself as a market leader in its field. CFCT employs over 80 specialized painters and 8 project supervisors in its team. Our success has come from our 18 years of management experience in the coating industry and our strong belief in meeting our customer's expectations of quality and on time delivery.

# STRATEGY & VISION



# STRATEGY & VISION

## VISION STATEMENT

Our company strives to position itself as a one-stop shop for innovative and effective solutions within the coating industry.

## MISSION STATEMENT

CFCT aims to develop itself as the leading brand name in its areas of expertise and become an automatic choice for all its customers.

# MANAGEMENT PROFILE

# MANAGEMENT PROFILE

# Mr. Pradipta Guha - Projects Director

Mr. Guha carries with him a wealth of 15 years of experience in the coating industry, having worked directly on major projects in Bahrain such as BDF Hospital, Four Seasons Hotels, Abraaj Al Lulu, Juffair Heights & Bin Faqeeh Projects to name a few. Mr. Guha is technically sound with the products as well as the application methodology, and has successfully completed over 1 million square meters of coating during his experience. He has been recognized and certified by major product manufacturers such as Laticrete, Sigma, Flowcrete, Tremco & SPEC. As part of Cinqo Flooring & Coating Technologies, Mr. Guha heads the company's site operations.

# Mr. Sufyan Usman - Managing Director

Sufyan has brough his accounting and finance background and previous construction experience to manage the back of house operations of CFCT. With his wealth of management expertise, he has streamlined the accounts, logistics, purchase and HR functions of our company, all which are critical to the day to day operations of the business. Sufyan is a graduate in Accounting & Finance from the University of Durham and is a certified Chartered Accountant.

## Mr. Uzair Usman - Sales Director

Uzair with his strong sales skills heads the business development segment of CFCT. He has been previously involved in major contracts and also carries a wealth of civil knowledge through his 7 years of experience in Contracting. The steady growth of business has been led by Uzair and his team, allowing CFCT to excel in the painting & coating industry over the years. Uzair is a graduate in Business Management from the University of Durham, UK.

# MANAGEMENT PROFILE

# Mr. Hussain Nasir - Project Engineer

Having recently joined as Project Engineer, Mr. Nasir bring along with him a wealth of hands on knowledge of the coating industry, having previously worked with Habtoor Engineering as a Project Manager for their Paints & Coatings Division. Mr. Nasir is well versed with the technical and management aspects of the business and ensures the smooth running of the sites and strict adherence to the methodology. Mr. Hussain Nasir is a certified Civil Engineer with over 15 years of hands on experience.

# Mr. Ashiq Wangde - Accounts Manager

Mr. Wangde has been involved in Cinqo Group since its inception and is a credible accountant with over 20 years of experience in Bahrain. He has played a critical role in managing the accounts department and is responsible for arranging bank facilities, monitoring audits as well as the day to day operations of the accounts team. After his graduation from the University of Bombay, Mr. Ashiq proceeded to work with reputable firms and obtain his CFA.

# Mr. Athul Preetha - Supply Chain Manager

In his capacity of a Supply Chain Manager, Mr. Athul is incharge of all incoming, outgoing and in transit materials. His day to day activities involve overlooking of the procurement department as well as stores and inventory management. His wealth of experience over the last 8 years makes him a resourceful and responsible asset for the company. Having a strong experience in purchase and logistics, Mr. Athul is a graduate of Bharathiyar University, India with a Bachelors in Science.

# MANAGEMENT PROFILE

# Mr. James Asswez - Site Supervisor - Floor Coating

Mr. James has spent the last 10 years in the floor coating industry and is well versed with the various systems and products that Cinqo offers. James has a wealth of hands on knowledge having successfully completed over 50,000m2 of car parking during his tenure at Cinqo. James has completed application training from Flowcrete, SPEC, Tremco and surface preparation training from Blastrac & SPE respectively.

# Mr. Alwin Roy - Site Supervisor - Wall Coating

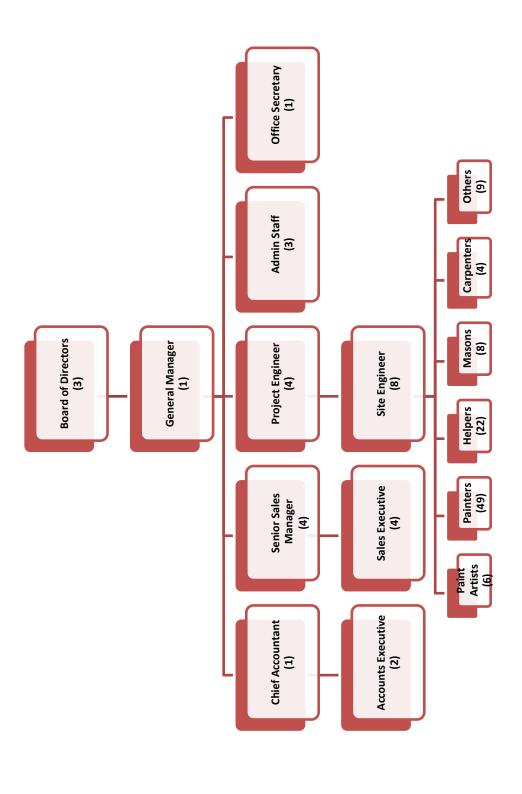
Mr. Alwin is a site supervisor since 2015 at Cinqo. He has been involved directly in the wall coating division of the company, and manages key project sites and leads his team of 80 qualified wall painters. Mr. Alwin has successfully completed product specific training from Sigma Paints (PPG Group) & Flowcrete respectively.

# Mr. Srinivas Jagiryala - Site Supervisor - Surface Preperation

Mr. Srinivas is a dedicated site supervisor for surface preparation and line marking at Cinqo and is involved in the critical operation of surface preparation. His team and himself have been fully trained by Blastrac, SPE & HTC for the operation of surface preparation equipment such as shot blasters and grinding machines. Mr. Srinivias has also been certified by Flowcrete to follow the stringent yet critical surface preparation requirements for Floor Coating.

ORGANISATIONAL STRUCTURE

# CINQO FLOORING & COATING TECHNOLOGIES ORGANISATIONAL CHART



# MANPOWER & EQUIPMENT

Board of Directors : 3
General Manager : 1
Chief Accountant : 1
Accounts Executive : 2
Sr. Sales Manager : 1
Sales Executive : 4
Admin Staff : 3
Office Secretary : 1

# SITE STAFFS

**Project Engineer** : 4 Site Engineers : 8 **Paint Artists** : 6 Painters : 49 Helpers : 22 : 8 Mason Carpenters : 4 **Others** : 9

# **EQUIPMENT**

Automatic Shot Blasting SPE/Euroblast	:	4	Hand Grinders Makita	:	38
Floor Grinder with Vacuum Cleaner - SPE/Euroblast	:	9	Line Marking Machine GRACO, Denmark	:	1
Paint Stripping Machine SPE, Euroblast	:	2	Power Washer	:	12

# PRODUCTS & SERVICES



Floor Coating

- 1. Epoxy & PU Car Park Coating
- 2. Anti-Microbial Coating
- 3. Epoxy Terrazzo Coating
- 4. Industrial Floor Coating
- 5. Commercial Mall Flooring
- 6. Tiles Protection / Transparent Coating
- 7. Transparent Floor Coating



Sealants

- 1. Structural Sealant
- 2. Glazing Sealant
- 3. Fire Proofing Sealant
- 4. Acoustic Sealant
- 5. Neutral Sealant
- 6. Silicon Sealant
- 7. Mirror Silicon Sealant
- 8. Floor Expansion Joint Sealant
- 9. Wall Sealant





Car Park Accessories

Wheel Stop : PVC & Metallic

2. Corner Guards : PVC & Metallic

3. Speed Breaker: PVC & Metallic

4. Illuminated Directions



Construction Chemical

- 1. All types of Construction Chemical
- 2. Adhesive & Grout
- 3. Epoxy Coating
- PU Coating
- 5. Polysulphide Sealant
- 6. PU Sealant





Decorative & Coating Division

- Water Based & Alkaline Based Wall Contains
- 2. Anti Carbonation Coating
- 3. Hygiene Coating
- 4. Fire Retardant Coating
- 5. Airport Illuminated Coating





Waterproofing

- Waterproofing Surge Treatment
  Plant
- Waterproofing Drinking Water Tank
- 3. Krystalline Waterproofing
- 4. Damage Repair Product
- 5. Swimming Pool, Spa, Storage Tank, Coating Products
- 6. Specialized Wet Area, Kitchen, Pallium Protection
- 7. Roof Waterproofing PU Coating
- 8. Sub-Structure Waterproofing
- Repairing of Concrete Breakages In Water Tank







Wood Coating Division

- 1. PU & NC Wood Paints
- 2. Trimmers, Putty, Solvent
- Adhesive Paper
- 4. Painting Consumables
- 5. Glue & Adhesive
- 6. Spray Adhesive
- Plastic Putty NC, Water based & Universal Stain

# CINQO FLOORING & COATING **TECHNOLOGIES** SUPPLY & APPLICATION



- Car Park Coating
- Car Park Deck Coating
- Anti-Microbial Floor Coating / Hospitals & Hotel Kitchen
- Industrial Flooring





- Wet Area Waterproofing for Toilet, Kitchen & Balconies
- Crystalline Waterproofing for Leakage of Water Storage **Tanks**
- "SPA" Waterproofing
- Repair of Leakages for Watertank or Storage Tank for Drinking Water & Waste Water





- Structural Sealant: PU Grade
- Floor Selant: PU & Polysulphide Grade
- Car Park Sealant: PU & Polysulphide Grade
- Glazing Sealant: PU Grade
- Fire Proofing Sealant: PU Grade
- Acoustic Sealant
- **Expansion & Construction Joint** Sealant
- Neutral Joint Sealant





Roof Waterproofing





Architectural & Building **Decorative Coating** 



- Coating of Stadium, Sports Arena: PU
- Application of Joint Selant: PU
- Artificial Football Pitch
- Indoor Basketball, Tennis Court. Gymnasium Flooring Glazing Sealant: PU Grade
- Outdoor Play Equipment
- Acoustic Sealant
- **Expansion & Construction Joint** Sealant
- Neutral Joint Sealant

# SUPPLY & APPLICATION



- Intumescent Fire Proof Coating
- Cementitious Fire Proof Coating



- Swimming Pool Waterproofing
- Swimming Pool Painting
- Underground Potable Water Tank Coating
- Sewage Water Tank Coating





- Wood Coating
- Parquet Flooring





 Anti-rooting Waterproofing on Roof Top Garden & Drainage System Installation





- Fixing of Ceramic & Porcelain Tiles & Marble in the Floor on a Turnkey Basis
- Fixing of Blocks on a Turnkey Basis
- Plastering Work on a Turnkey Basis

## Machines at Our Disposal

## Floor Grinders



## **Shot Blasting Machines**



Hand Grinders





## Paint Stripping Machines



# **BRANDS**



Flowcrete Group limited, a part of RPM Group of Companies, USA is a world leader in the manufacture of seamless resin flooring systems and self-levelling floor Screeds for industrial and commercial flooring sectors. Flowcrete products ranges from Anti-Microbial Poly-Urethane, Car Park Deck Coating, Luxury Seamless Terrazzo, Fast cure Methyl Methacrylate, Floor Screed, Industrial coating and Hygienic Wall Coating.

www.flowcrete.com



Speciality Engineering Chemical SPC(SpEC) is manufacturing a comprehensive range of high quality specialist Construction Chemicals carefully selected to offer the end user / customers problem solving solutions to many of their every day's construction challenges. SpEC is the manufacturing subsidiary of Bardawill Group with more than 65 years of experience in building the construction industry. Product ranges to Concrete Repair, Flooring, Coatings, Waterproofings, Sealants, Grouts & Adhesive.

www.spec.ws



TREMCO offers the most complete range of products in the industry with Waterproofing System, Deck Coating, High Performance Sealant, Comprehensive Glazing System, Fire Stopping Solutions and engineered transition assemblies. As a group of RPM Company, Tremco-Illbruck is also manufacturing wide range of daily used sealants, off-site and on-site support schemes for architects and installers.

www.tremcoinc.com



Laticrete International is a family owned global Manufacturer of Construction Supplies, headquatered in USA and today manufacturing in six different continents specializing in Waterproofing, Sealants, Adhesives and Grouts. Specialized waterproofing for Swimming Pools, Water Tank, Spas and Hot Water Tanks, high quality resinous and cementitious Adhesive for Tile/ Marble and Granite for indoor and outdoor fixing, are the specialties of Laticrete.

www.laticrete.com



## WATERPROOFING SINCE 1946

Vandex is a world wide registered trademark for a range of professional construction chemical products for Waterproofing, protection and repair of concrete and for Building Protection. A company formed in Belgium in 1943, VANDEX has been acquired by RPM Group, USA in 2006. Its manufacturing plant is Germany. Vandex is considered as a champion in Crystalline Technologies, Waste Water Treatment Plant, Drinking Water Preservation, Old Building Refurbishment and Civil Engineering.

# Maris Polymers POLYURETHANE SYSTEMS

Maris Polymers is an independent privately owned leading European Manufacturer in producing Poly Urethane based liquid waterproofing products and cold curing Poly Urethane resins for Constructions, Marines and Industrial Applications. A wide range of waterproofing system, Flooring System, Coating & Sealant & miscellaneous Building Material under the manufacturing plant in Greece.

www.marispolymers.com



KDF LTD is one of the most dynamic and export-oriented Greek companies, producing and trading a wide range of building materials and complete systems (industrial, decorative and sports floorings, waterproofing materials, strengthening and repairing materials, concrete and mortar additives, paints and varnishes, premixed plasters, mortars and putties, tile adhesives and grouts etc.).

Operating under the requirements of ISO 9001/2000 for production, trade and also application, we make sure our products are first applied successfully (and repeatedly) at site by our own people before we launch them abroad.

www.kdf.gr



Selena operates globally, manufacturing and providing professional contractors and DIY users with a wide array of construction chemicals. Our products include polyurethane foams, adhesives, sealants, building insulation systems and much more. Our most prominent brands are Tytan, Quilosa, Artelit and Matizol. Selena was founded in Poland in 1992. Since that time, we have built up experience in four continents, several dozen countries and many business areas. We are one of the three largest manufacturers of polyurethane foam in the world. Our global experience gained in diverse local markets positions us well to maintain an unrelenting search for new ways to develop and improve.

www.selena.com



Assist International Building Material Trading LLC is an expansion company of Helou Trading & Contracting which was established in 1977 and has been taking paint projects in Canada, Lebanon, UAE and Oman. With a commitment to quality and timely completion of projects, Assist International Building Material Trading LLC has managed to complete many projects during a short period of time. Assist International Building Material Trading LLC is also one of the leading providers of paint tools and accessories in the region. The expansion of work led Assist International to implement separate structural divisions in the company to offer the best service in each domain. These divisions includes Contracting. Trading, Consulting and Operation and maintenance.

We believe that a company's reputation is key to success which is why we provide best quality for our clients.

www.assistibm.com

# CINQO FLOORING & COATING TECHNOLOGIES PROJECTS COMPLETED IN 2016

Project Name	Client	Scope of work	Status
Delmon Poultry	Syed Kadam Durazi	Antimicrobial Health Flooring	Completed
Marasi Al Bahrain	Al Moayyed Contracting	Epoxy Car Park Coating	Completed
Grand Tower	Bin Faqeeh Developers	Polyurethane Car Park Coating	Completed
Tweet Tower	Bin Faqeeh Developers	Polyurethane Car Park Coating	Completed
Juffair Heights	Dadabhai Contracting	Epoxy Car Park Coating	Completed
Juffair Heights	Dadabhai Contracting	Wet Area Waterproofing	Completed
Busaiteen One	Bin Faqeeh Developers	Polyurethane Car Park Coating	Completed
Busaiteen Plus	Bin Faqeeh Developers	Polyurethane Car Park Coating	Completed
Farsan Hotel	Farsan Hotel Group	Polyurethane Car Park Coating	Completed
Royal Charity Towers	Royal Charity Organization	Wet Area Waterproofing	Completed
Sunni Waqf Building	Sunni Waqf	Epoxy Car Park Coating	Completed
Restaurant in Adliya	Al Noor Group	Epoxy Terrazzo Flooring	Completed
Eskan Housing in Sanad	Eskan Bank	Epoxy Car Park Coating	Completed
Essence of Dilmunia	Ahmed Al Qaed	Wet Area Waterproofing	Completed
Farsan Hotel	Farsan Hotel Group	Anti-carbonation Coating	Completed
Royal Charity Towers	Royal Charity Organization	Epoxy Car Park Coating	Completed
Essence of Dilmuniya	Ahmed Al Qaed	Internal and External Painting	Ongoing
Seef Terraces	Dadabhai Contracting	Internal and External Painting	Ongoing
360 Degrees Tower	Bin Faqeeh Developers	Polyurethane Car Park Coating	Ongoing
Yacht Factory in Sitra	Private	Epoxy Factory Coating	Ongoing
Factory in Mina Salman	BFG International	Epoxy Factory Coating	Ongoing
Burooj Residence	Euro Properties	Epoxy Car Park Coating	Ongoing
Oasis Mall	Mohammed Jalal Contracting	Internal & External Painting and Polyurethane Car Park Coating	Ongoing

# PHOTOS OF COMPLETED PROJECTS

FRSAN PALACE HOTEL, HOORA Car Park Area





GRAND TOWER, SEEF
Car Park Area





JUFFAIR HEIGHTS, JUFFAIR Car Park Area





# PHOTOS OF COMPLETED PROJECTS

# BUSAITEEN PLUS, BUSAITEEN Car Park Area





MULTI-STOREY BUILDING, SANABIS Car Park Area





# **OUR ESTEEMED CLIENTS**



















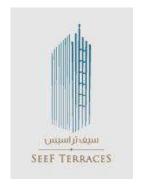














# CINQO GROUP ASSOCIATED COMPANIES



CINQO TRADING has developed to become one of the most powerful trading houses in the region. Our experienced team carries vast knowledge on a wide array of market sectors that are unique. We carry an extensive range of solutions that meet our client's requirements, provide quality and efficient solutions that exceed our clients' expectations.



CINQO CONTRACTING provides contracting solutions for civil and architectural projects; working closely with our clients to meet their exact needs. Our in house team of engineers will work with you from concept to reality. We also offer maintenance and electromechanical services to compliment our group activities.



INFOTREND SOLUTIONS is a Professionally managed premier technology support specialist with expertise in customer support, managed Information Technology, Networking, Telecommunication, Security services and Custom solutions provider. Past many years since the inception, ITS has supported its clients and partners optimize their Information Technology, Networking and Telecommunication operations and remain focused on extending and expanding support core Business development.



THC is a professional maintenance service is now within your access 24 hours a day, 7 days a week. With a team of qualified technical experts, Total Home Care delivers a full range of maintenance solutions for properties of any type - be it residential, commercial, big or small.

Our business is built on the foundations of good customer service, reliability and trust. These assets, together with great value for money, ensure that our services meet the highest standards.



CINQO MEDIA is a modern and vibrant cross-media agency with a wealth of outstanding talents and capabilities. We believe in the power of ideas... Ideas that are original and inspire people... Ideas that transcends cultural and language barriers... and in ideas that build brands and create equity. If that is what you're after, you have found the perfect media agency.

CR COPY



# شهادة تسجيل شركة الشخص الواحد



# Registration Certificate Of Single Person Company

Due Date	25/02/2017	تاريخ الاستحقاق	Registration Date	25/02/2016	تاريخ التسجيل	Registration No.	97091 - 1	رقع القبد
Commercial		Area Tabial		Block en	मिoad क्रिक	مبنی Building	Flat रेंड	العنوان
Address	MANAMA /	MANAMA / UMM ALHASSAM	M/ I hand / In Hand / M	333	3307	342	0	التجاري

يشهد مركز البحرين للمستثمرين بمملكة البحرين بأنه قد تم تسجيل شركة سينكو ظورينغ أعند كوتينغ تيكنولوجيز ش ش ش د., لمالكها السيد/ عزير محد عثمان قدرت الهي ملك

Bahrain Investors' Center of the Kingdom Of Bahrain certifies that CINQO FLOORING AND COATING TECHNOLOGIES S.P.C., OWNED BY MR. UZAIR MOHAMMAD USMAN QADRAT ELLAHI MALIK registered under name

# CINQO FLOORING AND COATING TECHNOLOGIES S.P.C., OWNED BY MR. UZAIR MOHAMMAD USMAN QADRAT ELLAHI MALIK

السيدكو فلورينغ آى تد كوتينغ تيكنولوجيز ش.ش.و., لمالكها السيد / عزير محمد عشمان فدرت الهي مك

وذلك في العنوان أعلاه وفقا لنص المرسوم رقم 1 مالية لعام 1961 وتعديلاته وقاتون الشركات النجارية الصادر بالمرسوم بقانون رقم 21 لعام 2001 وتعديلاته وذلك لمزاولة الأنشطة أدناه Has been registered at the above address in accordance with Decree (1) Finance 1961, its amendments and Commercial Companies Law No.21/2001 to practice the following activities

Activities	الإشطة
Industrial painting contracts (Third Grade)	مقاولات الصباغة الصناعية (درجة ثالثة)



\* هذا الترخيص لا يجيز للشركة مزاولة نشاط استثمار أموال الغير

\* Not permitted to undertake investment activities on behalf of others

مركز البحرين للمستثمرين المجالة Bahrain Investors' Center

\* Issue Date: 28/02/2016

Uesr ID: 191
Page 1 of

ENVIRONMENT,
HEALTH & SAFETY
POLICY &
PROCEDURES



Ref: CG-EHS-001 Revision:005 Date:07-Mar-2016



# PROCEDURE FOR ENVIRONMENT HEALTH & SAFETY (EHS)

CINQO GROUP P. O. Box: 15069, Manama, Bahrain

Approved by: Pradipta Guha Position: EHS Committee Head

Date: 07-03-2016

Issued by: Selina Vingno Position: Head of Admin

Date: 07-03-2016

Page 1



Ref: CG-EHS-001 Revision:005 Date:07-Mar-2016

# Health and Safety Policy

# **CINQO Group** is committed to:

- 1. Comply with requirements of environmental legislation and local regulations.
- 2. Provide appropriate PPE to all the employees to ensure their safety and health.
- 3. Promote relevant Health and Safety awareness and activities through education and training.
- 4. Initiate and extend EHS improvement activities from the company itself to its business partners.

Target "Zero Accident" by improving working conditions by identifying risks and proper countermeasures.

CINQO Group Health and Safety Processes & Procedures Manual

Approved by: Pradipta Guha Position: EHS Committee Head

Date: 07-03-2016

Issued by: Selina Vingno Position: Head of Admin

Date: 07-03-2016

Page 2



Ref: CG-EHS-001 Revision:005 Date:07-Mar-2016

The Health and Safety Processes and Procedures Manual aims to establish minimum EHS (EHS) performance.

# **Overview**

Safety is a value and CINQO Group believes in an incident and injury free environment.

The following processes and procedures define to meet EHS laws.

CINQO Group provides a copy of this EHS Processes and Procedures Manual (herein referred to as the "Manual") to all its employees.

CINQO Group constantly strives to meet or exceed all applicable laws and regulations in the communities in which we live and work.

Approved by: Pradipta Guha Position: EHS Committee Head

Date: 07-03-2016

Issued by: Selina Vingno Position: Head of Admin Date: 07-03-2016 Page 3



Ref: CG-EHS-001 Revision:005 Date:07-Mar-2016

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Approved by: Pradipta Guha	Issued by: Selina Vingno	Page 4
Position: EHS Committee Head	Position: Head of Admin	
Date: 07-03-2016	Date: 07-03-2016	



Ref: CG-EHS-001 Revision:005 Date:07-Mar-2016

## SECTION 1 - GENERAL/ADMINISTRATIVE

## **SECTION 1.1: EXPECTATIONS**

- 1. Safety Awareness: All personnel are required to:
  - a. Acknowledge that safety comes first.
  - b. Be familiar with chemical Material Safety Data Sheets (MSDS), Emergency Response Team (ERT) notification requirements as well as all EHS regulations, permits and policies.
  - c. Be proactive and share the initiative in problem solving. If there is a better, safer or more cost effective way of doing business, let your supervision know.
- 2. In case of ERT activation, the ERT Leader will direct all response activities.

## **SECTION 1.2: GENERAL RULES**

General requirements include and are not limited to:

- 1. Good housekeeping is the rule, NOT the exception.
- 2. 100% fall protection is required for work over 6 feet (2M).
- 3. A **ZERO** tolerance policy is applied for willful violations to any fatality prevention program such as electrical safety, confined space, energized electrical work, crane activity, and fall protection etc.
- 4. Never violate any warning signs.
- 5. Immediately report any unsafe conditions to your supervision. All unsafe conditions must be corrected prior to starting work. If it cannot be done safely, it will **NOT** be done.
- 6. Attend and participate in all scheduled safety meetings.
- 7. Immediately report any injury/illness to your supervision.
- 8. Immediately report to supervision the use of any medication that could cause physical or mental impairment or diminished concentration at work.
- 9. Prior to starting work or when work tasks change from the original plan, ensure that all hazards are defined and mitigated for each step of work in the Pre-Task Plan (PTP).
- 10. Wear all appropriate work clothing and personnel protective equipment (PPE). If in doubt, ask.
- 11. If you are not sure how to perform your assigned task safely, stop and contact supervision.
- 12. Smoking is **NOT** permitted inside office parameters at any time.

Approved by: Pradipta Guha	Issued by: Selina Vingno	Page 5
Position: EHS Committee Head	Position: Head of Admin	
Date: 07-03-2016	Date: 07-03-2016	



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- 13. Operate only the equipment and tools that you have been trained and authorized to use.
- 14. Proper lifting techniques MUST be used for all material handling.
  - a. Think before you lift.
  - b. Plan the lift.
  - c. Move close to the load.
  - d. Keep your back straight.
  - e. Bend your knees and lift with your legs.
  - f. Do **NOT** lift and twist in the same motion.
  - g. Get help if the load is; too heavy, more than 35 pounds, over 8 foot long or bulky.

# SECTION 1.3: ALCOHOL AND DRUGS

- 1. Persons who work while under the influence of illegal drugs or alcohol present a safety hazard to themselves and their co-workers. Drugs and Alcohol are **NOT** allowed at any time.
- 2. Personnel using prescription or over the counter medications which may impair their ability to work safely **MUST** inform their supervision prior to performing work.

## SECTION 1.4: EMERGENCY RESPONSE PROCEDURES

- 1. Supervisors **MUST** ensure training is provided to workers which adequately informs all of site specific emergency response procedures, including, but not limited to:
  - a. Emergency notification procedures, including emergency phone numbers and contacts.
  - b. Emergency evacuation procedures, including routes of egress and designated assembly points.
  - c. Location of emergency medical treatment facilities and means of obtaining medical support in the event of an emergency.
  - d. Emergency job safe shutdown procedures.
  - e. Site spill response requirements and appropriate emergency response contact numbers
- 2. In the event of an evacuation, workers will evacuate immediately to the designated assembly area.
- 3. Workers will be instructed to **NOT** stop to remove clean room attire or Personal Protective Equipment (PPE) or to retrieve personal belongings.
- 4. In the event of an area emergency, proceed to a safe area and use an emergency phone or wall/area phone to contact security (or

Approved by: Pradipta Guha	Issued by: Selina Vingno	Page 6
Position: EHS Committee Head	Position: Head of Admin	
Date: 07-03-2016	Date: 07-03-2016	



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other approved communication means). When talking with security, stay on the line until told to hang up. Be prepared to tell security the location and nature of the emergency.

# SECTION 1.5: FIRST AID Box

- 1. First Aid Boxes are placed at designated areas.
- 2. Contact to Supervisor or First Aid provider in case of emergency.

## **SECTION 1.6: HARASSMENT**

- Harassment is defined as "behavior which offends other individuals on the basis of sex, race, religion, national origin, sexual orientation or other protected bases and undermines the individual's morale, interferes with working relationships and undercuts the individual's ability to work effectively.
- 2. Harassment includes verbal, physical, and visual conduct that creates an intimidating, offensive, or hostile work environment or interferes with work performance.
- 3. CINQO Group is committed to providing a workplace free of harassment.
- 4. CINQO Group strongly disapproves of and does **NOT** tolerate harassment of employees by managers or co-workers. We **MUST** treat co-workers, customers, and suppliers with dignity and respect.

## SECTION 1.7: RISK ANALYSIS AND MITAGATION PLAN

- 1. EHS risk analysis to be done to identify all risks to the facility, equipment and employees.
- 2. Minimum twice a year review is required for closure of actions and addition of new risks identify.

## SECTION 1.8: TRAINING PLAN

- 1. EHS training programme for employees and staff to be planned and execute to develop complete awareness.
- 2. Minimum year quarterly review is required to check the status and plan improvement.

## SECTION 1.9: PRE-TASK PLANNING (PTP)

(This Subject is under discussion and development by CINQO Group EHS Committee)

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- 1. Pre-task planning is a process to be used as a job aid to accomplish our work safely and efficiently.
- 2. The PTP will eliminate incidents/accidents and business interruptions by utilizing and standardizing methods to recognize existing and potential hazards, establish work crew coordination, and identify appropriate mitigation measures to ensure all tasks are performed incident free.
- 3. A PTP will be prepared for each scheduled activity and shall consist of the following:
  - a. Review and clarification of the job scope.
  - b. Identify tasks to be performed to complete the work in a sequential order.
  - c. Identify the hazards associated with each step of the task.
  - d. Identify the mitigating actions your crew will take to control the safety, efficiency and operational risks and impacts this work might cause.
  - e. Develop contingency plans. In case things go wrong and/or if all risk cannot be fully safeguarded.
  - f. Communication and understanding of each crew member's roles and responsibilities for the task.
  - g. Establish ownership and accountability. Supervisor verifies PTP is sound.
- 4. If conditions change, stop the work, assess and update the PTP.

# SECTION 2 - SAFETY

## SECTION 2.1: BARRICADING AND SAFETY SIGNAGE

- 1. All necessary barricades, safety signs, stanchions, safety cones or safety warning tape to be provided as required to isolate and protect unsafe work areas from workers, pedestrians or vehicle traffic.
- 2. Where caution (yellow) warning tape or yellow chain is used as barricade material, signs denoting the hazard shall be secured to the barricade. Employees are allowed to pass or cross caution tape only after assessing the hazards posted on the signage. Caution tape and signs shall be erected around all sides of the controlled area, and at each access point.
- 3. Where danger (red or red and white) tape or red chain is used as barricade material, signs denoting the hazard shall be secured to the barricade. Personnel, except those engaged in the operation for

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which the tape/signs were erected, are **NOT** allowed to pass or cross danger tape. Danger tape and signs shall be erected around all sides of the controlled area, and at each access point.

- 4. All barricading/signage will be removed after work is complete and hazard is eliminated.
- 5. Emergency Exit Signs to be installed.
- 6. Locate the EXIT signs at every designated and completed EXIT.
- 7. Evacuation route signs MUST be located as necessary to ensure personnel are directed to a safe location, care should be taken to ensure that EXIT signs and Evacuation routes do not place the personnel into a more hazardous area such as an unfinished stairwell, discharge personnel into an open pit or other area deemed to be unsafe.
- 8. Provide additional EXIT signage in any areas that the EXITs are not easily visible, or become obstructed as interior walls and equipment is installed.

## SECTION 2.2: COMPRESSED GASES

- 1. Cylinders will be stored in designated places where they will not be damaged by passing or falling objects.
- 2. Storage facilities will be designated as a non-smoking area and posted with the names of the gases to be stored.
- 3. Outside storage of cylinders **MUST** be protected from adverse weather conditions.
- 4. Cylinders will **NOT** be stored where the temperature is above 125° F (52C) or direct afternoon sunlight.
- 5. Do **NOT** accept for use, any cylinder that is not identified by a legible label or stencil. Cylinders of this type **MUST** be tagged and returned to the supplier.
- 6. It is very important that it shall **NOT** be allowed to:
  - a. Drop the cylinders or permit them to strike each other violently.
  - b. Attempt to fill a cylinder.
  - c. Transfer gases from one cylinder to another or mix gases.
  - d. Place cylinders where they might become part of an electrical circuit. They **MUST** never be used as a grounding connection.
  - e. Strike an arc on, or torch burn cylinders
  - f. Cylinders, cylinder valves, couplings, hose, regulators, gauges, fittings and apparatus will be kept free from oily or greasy substances. Cylinders or apparatus **MUST NOT** be handled with oily hands or gloves.

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- g. Gas hoses will be provided with non-metallic covering.
- h. Fuel lines will be thread-specific and color identified. Red for fuel lines and green for oxygen.

# SECTION 2.3: CRANES and HOISTS

- 1. All crane work **MUST** be pre-planned to ensure the safety of the process. It is the responsibility of the supervisor to ensure any crane used is in safe working
- 2. Documentation required:
  - a. The crane has been inspected and maintained in accordance with the manufacturer's specifications.
  - b. The operator **MUST** have a current crane safety-training card or documentation verifying the operator's qualifications to operate this specific type of crane.
- 3. The weight of the load **MUST** be known (**NOT** estimated) or means taken to accurately weigh the load before any pick.
- 4. No personnel will ride the hook.
- 5. Employees working under Crane area MUST wearing Helmet.

# SECTION 2.4: Loading/Unloading Trucks

- 1. Stay alert at all times and assure that there is an adequate operating area outside of the truck to permit working clear of other dock personnel or other activities.
- 2. Prior to loading/unloading a truck, let the driver know when you are going to start the job and when you complete the job.
- 3. Direct truck driver to the waiting area while loading/unloading truck.
- 4. During the loading/unloading process have the ignition turned off to prevent exhaust odors from migrating into the building.
- 5. Verify that the vehicle is restrained with a wheel chock or with an automated vehicle restraint.
- 6. Wear safety toed shoes, gloves and eye protection.
- 7. If a driver leaves the trailer to be loaded/unloaded ensure that it is properly stabilized.
- 8. Inspect the truck floor for safety hazards such as holes or broken boards.
- 9. Use provided lighting when inspecting, loading and unloading trucks.
- 10. Ensure shipment and support pallets are stable and **NOT** oversized.
- 11. Do **NOT** handle hazardous chemicals unless you are authorized and qualified.
- 12. Use proper lifting techniques when moving materials.

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- 13. Operate equipment only if you are trained and licensed to do so.
- 14. Use pallet jacks, lift trucks and other mechanical means to move loads, only after trained and authorized.
- 15. Never block exit ways, emergency equipment or electrical panels.

# SECTION 2.5: ENERGIZED ELECTRICAL WORK (EEW) AND ELECTRICAL SAFETY

# General Electrical Safety

- a. Temporary power cords **MUST** be protected from damage. Those run overhead will be adequately secured (with a non-conductive means) at-least 7 (2.1M) feet from floor level. No temporary cords will be draped over equipment or left where potentially walked, driven upon, or pinched between doors.
- b. Precautions **MUST** be taken to verify the location of underground/inner wall electrical interferences prior to beginning excavation/penetration activities. If unsure of the exact location of these interferences, protective equipment **MUST** be worn.

# **SECTION 2.6: FORKLIFTS**

- 1. Forklift operators should be trained and qualified on the type of equipment they are operating.
- 2. Some basic safety expectations are:
  - a. No riders.
  - b. The operator will wear safety glasses, a hard hat, and the seatbelt while operating the forklift.
  - c. Operator's compartment **MUST** be kept clean, safe and orderly.
  - d. Ensure that the load is stable or secured.
  - e. All tires will remain on the ground at all times during the lift and while transporting the load.
  - f. Leave the forks down and flush with the ground when parked.
  - g. The operator will **NOT** use a cell phone while operating the forklift.
  - h. Pedestrians always have the right of way.
  - i. All posted speed limits shall be obeyed.
  - j. Operator shall sound the horn at all intersections and blind corners to ensure zero incidents **MUST** be created.

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# SECTION 2.7: HOUSEKEEPING

- 1. Work areas **MUST** be kept clean, free of debris, tripping hazards, etc. at all times.
- 2. Use a vacuum cleaner/system to immediately remove any debris or dust generated when operating cutting or grinding equipment or when performing other dirt or particle generating activities.
- 3. Work areas **MUST NOT** be left without a full, comprehensive clean up. No materials will be left that could present a trip or other hazard. If materials need to be left, appropriate hazard identification systems **MUST** be employed (barricades, signage, etc.).
- 4. Materials are **NOT** to be left loose in racks or unsecured.
- 5. Adequate containers shall be provided for collection and separation of waste and trash. Waste shall be disposed of at frequent and regular intervals.
- 6. All electrical cords and temporary power supply lines shall be kept off the floor whenever possible. Temp power lines shall be suspended by the use of non conducting materials only. When using tie wraps, a double tie wrap MUST be used to prevent accidental contact and energizing of the structural steel

# SECTION 2.8: PERSONAL PROTECTIVE EQUIPMENT (PPE)

- 1. All employees **MUST** use PPE as required to safely perform their work.
- 2. Employee **MUST** be trained on the proper use, inspection, storage and care for all PPE as required for their work.
- 3. Head and Scalp
  - a. Employees working in areas where there is a possible danger of head injury from impact, or from falling or flying objects, or from electrical shock and burns, shall be protected by protective helmets.
- 4. Eye and Face
  - a. Prior to work in any area with potential exposure to hazardous materials/chemicals, the nearest eyewash will be identified and communicated to all.
  - b. Special eye hazard work areas (such as welding, torch work, etc.) will be identified and appropriate eye protection to be used.
  - c. Tinted eye protection is **NOT** allowed inside facilities/structures unless specifically required.
- 5. Body

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- a. Where chemical hazards (corrosives, etc.) are present, appropriate protection will be provided.
- b. The protection provided **MUST** be chosen to be resistant to the hazards and chemical properties as presented by the work.
- c. For hazard specific protection, such as for protection for electrical hazards, refer to the appropriate procedure as provided in this manual.
- d. When welding, the neck and face will be suitably protected from arc burns.

## 6. Hand

- a. Protective gloves may be worn for hand protection in the clean rooms when hands are exposed to hazards described.
- b. Different exposures require the use of different types of gloves. Evaluate each situation to ensure which is the appropriate type of hand protection to use.

# 9. Respiratory Protection

a. A respirator shall be provided to each employee when such equipment is necessary to protect the health of such employee. Employees shall be provided the respirators which are applicable and suitable for the purpose intended.

# SECTION 2.9: POWERED EQUIPMENT AND HAND TOOLS

- 1. All tools and equipment will be maintained in good working condition.
- 2. Any tool or equipment that is found **NOT** to be in safe working condition **MUST** immediately tagged out of service.
- 3. Determine and use the right tool for the job.
- 4. Use only the tools that you have been trained to use.
- 5. Tools and equipment **MUST** be disconnected whenever the equipment is involved in maintenance, even to change a blade on a saw. If this is possible then lock-out / tag-out procedure **MUST** be put into effect.
- 6. Stationary tools or grinding machines will be securely mounted to prevent movement and/or injury.
- 7. Make sure impact/work surfaces of tools are properly maintained.
- 8. All portable electrically powered tools need to be grounded or double insulated with GFCI protection to prevent electrical shock.
- 9. Never lift or carry a power toll by its cord.

# SECTION 2.10: SAFETY SHOWERS AND EYE WASHES

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- 1. All employee should Know the location of the nearest safety shower before starting work.
- 2. If you have the need to use a safety shower or eye wash, flush with water until help arrives.
- 3. Safety showers and eye washes are for emergencies only.
- 4. Do **NOT** block the showers and eye washes.

# SECTION 3 - FIRE PREVENTION

## **SECTION 3.1: GENERAL FIRE PREVENTION**

- 1. Smoking is **NOT** allowed at inside any factory / Store of CINQO GROUP. Smoke only in designated outside areas.
- 2. Minimize the amount of flammable liquids/gases in the work area to a single work shift supply.
- 3. Close containers of flammable liquids when not in use. Report spills and any indication of excessive flammable vapor/gas concentrations immediately.
- 4. Obtain the necessary permits when performing hot work or disabling fire protection systems.
- 5. Make sure materials and equipment do **NOT** block the access to extinguishers and fire protection hoses, hydrants, and standpipes.
- 6. If trained to extinguish fires, familiarize yourself with the location of fire extinguishers in the area.

# SECTION 3.2: WELDING, CUTTING AND BRAZING

- 1. Protection of the eyes, face, neck, and hands is required during welding.
- 2. Only natural fiber clothing may be worn on the upper body extremities. A leather apron or full body leathers is recommended.
- 3. Respiratory protection is **NOT** required for most welding jobs if proper ventilation is provided.
- 4. Welding screens are required to protect adjacent workers from exposure to non-ionizing radiation.
- 5. Adjacent workers are required to wear appropriate eye protection where screens are **NOT** feasible.
- 6. Welder's assistants and those working inside the screened in area **MUST** wear appropriate eye protection.

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7. When welding, cutting, burning, grinding, chipping, abrasive blasting, rivet busting, or otherwise disturbing painted or coated surfaces, a pre-assessment will be required to determine if the surfaces contain lead-based paint. If bulk sampling results for paint are positive for lead, OSHA Standard 29 CFR

# SECTION 4 - INDUSTRIAL HYGIENE

## **SECTION 4.1: HAZARD COMMUNICATION**

- 1. Material Safety Data Sheets (MSDS) for all hazardous materials required to complete the work scope will be present on site and made available to all workers (Intel and contractor). The location of the
- 2. MSDS **MUST** be communicated to all employees as part of project orientation.
- 3. All MSDS **MUST** be in English and the primary language being spoken in the country where the work is occurring.
- 4. All hazardous materials **MUST** be labeled. Each container label **MUST** list the substance name, hazardous ingredients, hazard warnings and the manufacturer's name and address.

# SECTION 4.2: HEAT AND COLD STRESS MANAGEMENT

- 1. Cold Stress
  - a. In winter during working Pain in the extremities is often the first sign of cold stress and shivering a second and more advanced sign; if either of these signs becomes noticeable, employee need warm shelter and to be taken to doctor.
  - b. Always wear warm dry clothing. If clothing becomes damp, dry clothes **MUST** be changed into immediately.
  - c. Gloves will be worn in cold temperatures to prevent loss of manual dexterity that may contribute to injuries or incidents. The combined exposure to cold temperatures and vibrating tools MUST be avoided.
- 2. Heat Stress

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- a. Suitable rest times will be implemented. Cool/shaded areas will be designated as worker rest areas.
- b. Cool drinking water to be provided.
- c. Ventilation in worker work areas **MUST** be evaluated. Portable fans should be considered in "still" areas.
- d. Workers who are unaccustomed to physically demanding work in hot environments **MUST** be monitored closely when starting challenging jobs.

# **SECTION 5 - ENVIRONMENTAL**

# SECTION 5.1 - AIR POLLUTION CONTROL PLAN

- 1. The purpose of the written Air Pollution Control Plan (APCP) is to set forth instructions and establish requirements to prevent or minimize air pollution associated with onsite
- 2. The APCP is required to ensure this air pollution does not extend beyond the property boundary in sufficient quantities and duration that exceed or contribute to exceeding government laws, regulations and standards or that cause deterioration of the "quality of life" in neighboring properties (e.g. nuisance).

The following are examples of construction related activities that potentially generate air pollution:

- All operations that can produce dust or emissions
- Vehicular traffic dust.
- Surface preparation and coating that can create dust, vapors or spray painting, epoxy coating etc.
- 3. MATERIAL SURFACE PREPARATION AND COATING
  The surface coatings activities can result in the generation of air
  pollutants. In preparing the surfaces, sanding is used, which
  generates dust particles.
- 4. The application of surface coatings (e.g., gel coatings, paint, etc.) generates fumes, vapors and strong odors. The APCP **MUST** address these activities.
- 5. Dust or particulate suppression control for sandings, cutting and spray painting activities to prevent material from traveling beyond the immediate work area.
- 6. Waste produced by surface preparation and coating activities **MUST** be taken to the site hazardous waste accumulation.

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# SECTION 5.2 - HAZARDOUS MATERIAL CONTROL PLAN

(This Subject is under discussion and development by CINQO GROUP EHS Committee)

- 1. The purpose of the Hazardous Material Control Plan is to establish criteria for the management of hazardous materials, provide guidance for the establishment of hazardous materials communication, and establish standards for the procurement and management of hazardous materials.
- 2. Approval for import Approval from Environment Ministry is required to import any material.
- 3. Hazardous Material Storage Area Criteria It is require allocating appropriate areas for storage of these materials. Specifically, chemical storage areas should meet the following criteria:
  - a. The material shall be clearly labeled to identify the hazardous materials.
  - b. The area shall be appropriately labeled with material stored within the area, the name of the individual responsible for the hazardous materials within the area, and a 24-hour contact phone number for the individual responsible for the hazardous materials.
  - c. The storage area requirements will be based on the materials being stored
  - d. This shall require lining the area if materials could leak or be leached in the ground under the storage area.
  - e. If multiple types of hazardous materials are to be stored, the area should be of sufficient size and configuration to ensure no incompatible materials are stored adjacent to each other and sufficient distance is provided between such materials to ensure the safety of both personnel within the area and those materials within the area.
  - f. Dispensing / container refilling areas should be equipped with drip containment pans.
  - g. Personnel responsible for management of the chemical areas should receive training which includes the specific hazards of materials stored within the areas, proper response to releases or spills, and appropriate labeling for any dispensed or repackaged substances.

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# 4. Material Disposal

- Empty containers used for the storage or transportation of hazardous materials will be properly dispositioned and disposed of as appropriate.
- o Those waste materials that fall under the classification of Hazardous Waste will be handled in accordance with the requirements of the Hazardous Waste Management Program.

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# CINQO FLOORING & COATING TECHNOLOGIES

# CERTIFICATES AND ACCREDITATION



Date: 20th December 2016

# TO WHOMSOEVER IT MAY CONCERN

This letter is being produced to appreciate the performance of Cinqo Flooring & Cooting. Technologies on our prestigious project Juffair Heights. We also express our positive experience of working with them.

Cinqo Flooring & Coating Technologies was appointed as the floor coating subcontractor for our project and they have managed to successfully complete their works with punctuality, safety & quality.

We wish them continued success and prosperity in all their ventures in future and have no hesitation in recommending them for similar jobs.

Apth Kumar Chief Executive Officer







Ref: - STC/ASF/5819/16 12th December 2016

# LETTER OF APPRAISAL

# TO WHOMSOEVER IT MAY CONCERN

This is to state that Cinqo Group, P. O. Box 15069, based in Adliya, Manama, Kingdom of Bahrain, has been awarded the contract of supply and application of epoxy painting works at our various prestigious projects within the Kingdom of Bahrain, such as: -

- PROPOSED MULTI-STOREY OFFICE BUILDING [2 TOWERS] AT SANABIS, comprising of two 23 storey towers for M/s ROYAL CHARITY ORGANIZATION and Supervised under Consulting Engineers - M/s Arab Architects.
- PROPOSED AWQAF GUDAIBIYA SHOPS & RESIDENTIALS A
  residential and commercial project for M/s Sunni Waqf Directorate and
  Supervised under Consulting Engineers M/s Gulf House Engineering.

Being prompt in their services and showing exemplary performance in their assigned duties, with the quality of their works have been found satisfactory and appreciated by both the Client and the Consulting engineers as well, we wish them bright success in near future.

SYED AFROZ

Wsaw

C E. O.

associate companies







شركة سيجما السعودية للدهانات المحدودة Sigma Paints Saudi Arabia Ltd.



# TO WHOMSOVER IT MAY CONCERN.

This is to confirm that M/s. Cinqo Flooring and Coating Technologies have executed various projects using Sigma Paints Decorative, & Floor Coatings Products under our guidance and according to Sigma Paints Standards of Application. They are one of our approved applicators.

Cinqo Flooring and Coating Technologies Painters are trained by Sigma Paints and are well versed with our Products, Systems and method of Application

I trust this is sufficient for your requirement.

Thanking you.

Yours Sincerely Malcolm Page

General Manager

Sigma Paints Qatar WLL, Specification Manger ME







# Abu Kayes

Nationality: Bangladeshi

Passport No.:

BB0710667

# HAS ATTENDED A PRODUCT TRAINING WORKSHOP

OF FLOWCRETE PRODUCTS

Deckshield Congreçoat, Flowseal EPW and other Epoxy systems including, but not limited to Coatings, Screeds, Decorative Screeds and Multi Layer systems. Mondéco, Flowfast, Flowfresh, Flowchem VE, Isocrete, Deckshield,

For the period of:

01/01/2015

9

31/12/2017

Kevin Storey, Managing Director

Signed:



Flowcrete Middle East FZCO
22nd Floor, Suite 2207 JAFZA View 18 PO Box 17641
Jebel Alli Free Zone Dubai United Arab Emirates
Twl: +971 4 886 4728 Fax; +971 4 886 4582
Email: uae @Howcrete.com





# James Alves

Nationality:

Indian

Passport No.:

# HAS ATTENDED A PRODUCT TRAINING WORKSHOP

OF FLOWCRETE PRODUCTS

Deckshield Concrecoat, Flowseal EPW and other Epoxy systems including, but not limited to Coatings, Screeds, Decorative Screeds and Multi Layer systems. Mondeco, Flowfast, Flowfresh, Flowchem VE, Isocrete, Deckshield,

For the period of:

01/01/2015

to

31/12/2017

Kevin Storey, Managing Director

Signed:



Flowcrete Middle East FZCO
22nd Floor, Suite 2207 JAFZA View 18 PO Box 17641
Jebel Ali Free Zone Dubai United Arab Emirates
Twl: +971 4 886 4728 Fax: +971 4 886 4582
Email: uce@flowcrete.com





# Mahabub Alam

Nationality: Bangladeshi

Passport No.:

BA0623487

# HAS ATTENDED A PRODUCT TRAINING WORKSHOP

OF FLOWCRETE PRODUCTS

Mondéco, Flowfast, Flowfresh, Flowchem VE, Isocrete, Deckshield, Deckshield Concrecoat, Flowseal EPW and other Epoxy systems including, but not limited to Coatings, Screeds, Decorative Screeds and Multi Layer systems.

For the period of:

01/01/2015

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31/12/2017

Signed:

X

Kevin Storey, Managing Director



Flowcrete Middle East FZCO
22nd Floar, Suite 2207 JAFZA View. 18 PO Box 17641
Jebel All Free Zone Dubai United Arab Emirates
Twl: +971 4 886 4728 Fax: +971 4 886 4582
Email: uae@flowcrete.com





# Mohammed Ripon Khan

Nationality:

Bangladeshi

Passport No.:

BC0256692

# HAS ATTENDED A PRODUCT TRAINING WORKSHOP

OF FLOWCRETE PRODUCTS

Deckshield Concrecoat, Flowseal EPW and other Epoxy systems including, but not limited to Coatings, Screeds, Decorative Screeds and Multi Layer systems. Mondéco, Flowfast, Flowfresh, Flowchem VE, Isocrete, Deckshield,

For the period of:

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31/12/2017

Signed:

Kevin Storey, Managing Director

FLOWCRETE APPROVED

Flowcrete Middle East FZCO 22nd Floor, Suite 2207 JAFZA View 18 PO Box 17641 Jebel All Free Zone Dubai United Arab Emitates Twl: +971 4 886 4728 Fax: +971 4 886 4582 Email: uae@flowcrete.com





# Pradipta Guha

Nationality:

Indian

Passport No.:

Z1981868

# HAS ATTENDED A PRODUCT TRAINING WORKSHOP

OF FLOWCRETE PRODUCTS

Deckshield Concrecoat, Flowseal EPW and other Epoxy systems including, but not limited to Coatings, Screeds, Decorative Screeds and Multi Layer systems. Mondéco, Flowfast, Flowfresh, Flowchem VE, Isocrete, Deckshield,

For the period of:

9 01/01/2015

31/12/2017

Kevin Storey, Managing Director

Signed:



Flowcrete Middle East FZCO 22nd Floor, Suite 2207 JAFZA View 18 PO Box 17641 Jebel Ali Free Zone Dubai United Arab Emirates Twl: +971 ± 886 4728 Fax: +971 ± 886 4582. Email: uae@flowcrete.com





# Salim Howlader

Nationality: Bangladeshi

Passport No.:

BK0353125

# HAS ATTENDED A PRODUCT TRAINING WORKSHOP

OF FLOWCRETE PRODUCTS

Mondéco, Flowfast, Flowfresh, Flowchem VE, Isocrete, Deckshield, Deckshield Concrecoat, Flowseal EPW and other Epoxy systems including, but not limited to Coatings, Screeds, Decorative Screeds and Multi Layer systems.

For the period of:

01/01/2015

to 31

31/12/2017

Kevin Storey, Managing Director

Signed:

FLOWCRETE

Flowcrete Middle East FZCO 22nd Floor, Suite 2207 JAFZA View 18 PO Box 17641 Jobel Ali Free Zone Dubar United Arab Emirates Twi: +971 4 886 4728 Fax: +971 4 886 4582 Email: uae@flowcrete.com





# Srinivas Jagiryala

Nationality:

Indian

Passport No.:

K0786560

# HAS ATTENDED A PRODUCT TRAINING WORKSHOP

OF FLOWCRETE PRODUCTS

Deckshield Concrecoat, Flowseal EPW and other Epoxy systems including, but not limited to Coatings, Screeds, Decorative Screeds and Multi Layer systems. Mondéco, Flowfast, Flowfresh, Flowchem VE, Isocrete, Deckshield,

For the period of:

01/01/2015

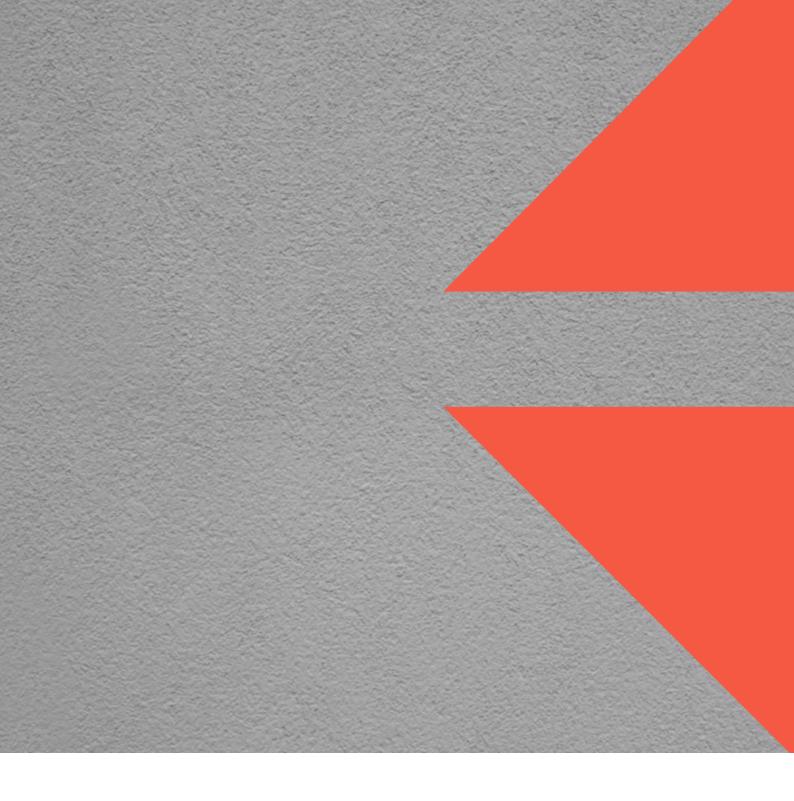
to

31/12/2017

Signed:

Kevin Storey, Managing Director





# **Get intouch**

Cinqo Group P.O. Box 15069, Manama, Kingdom of Bahrain Tel: +973 77225050, Fax: +973 77226060

Email: info@cinqo-me.com

www.cinqo-me.com